Collection Preparation Vehicle Exterior Clean

The following should be completed for all vehicles prior to them being collected by a customer. This includes, but is not limited to;

- Customer vehicles following repair
- Courtesy vehicles

Personal Protective Equipment (PPE) Provided:
The following PPE will be made available as follows;
- Latex/nitrile gloves

Vehicle exterior cleaning checklist

- Ensure that prior to use any disinfectant is tested on suitable test samples to ensure no damage to visible surfaces.
- Then utilising a suitable disinfectant, wipe down the following areas

| ✓ Exterior door handles | ☐ | ✓ Bonnet safety catch | ☐ |
| ✓ Roof rails | ☐ | ✓ Dipstick | ☐ |
| ✓ Fuel filler flap, aperture and door | ☐ | ✓ Washer fluid reservoir cap | ☐ |
| ✓ Fixed or deployable side steps | ☐ | ✓ DEF Fluid reservoir cap | ☐ |
| ✓ BEV / PHEV Charging port, door and cable | ☐ | ✓ Boot release switch | ☐ |
| ✓ Tyre valve cap | ☐ | ✓ Load-space cover | ☐ |

- Ensure you dispose of your gloves and wash your hands for minimum 20 seconds following the car cleaning process.
- Always avoid touching your eyes, nose and mouth
Cleaning Product Information

Please ensure the correct products are used on surfaces. If in doubt, please consult with your line manager

✖️ Bleach-based products should **NOT** be used on any exterior or interior vehicle surface

Leather / PU / PVC / TPO

✔️ Use mild, neutral soap solutions
✔️ Wipes and cloths used must be soft and non-abrasive

✖️ **DO NOT** use any solution containing alcohol

Fabric cleaner

✔️ Dilute the solutions with fabric cleaner in
✔️ Fragranced fabric cleaners may be used

✖️ **DO NOT** clean local spots as may get staining at edges but clean whole area.

Fabrics – other

✔️ Use interior shampoo

✖️ **DO NOT** clean local spots as may get staining at edges but clean whole area.

Plastics / Chrome plated parts / Veneers (not open pore) / Painted Plastics

✔️ Use mild soap solutions
✔️ Use alcohol solutions and wipes
✔️ Use weak peroxide cleaners

If you have any questions or concerns, you should raise them with me rachelm@fleetline.co.uk